



KRISHNASAMY

College of

ENGINEERING & TECHNOLOGY

Approved by AICTE & Affiliated to Anna University

Anand Nagar, Nellikuppam Main Road, S. Kumarapuram, Cuddalore - 607 109, Tamil Nadu.

☎ (04142) 285 601 - 604

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: KCET/IQAC/2021-2022/01

Date: 28.06.2021

OFFICE ORDER

It is hereby informed that Internal Quality Assurance Cell (IQAC) composition has been constituted for the academic year 2021 – 2022 as follows:

S.No.	Name	Designation	Position
1.	Dr. G. ELANGO	Principal	Chairman
2.	Mrs. R. SHENBAGAVALLI	AP / CSE	Coordinator
3.	Mr. C. SURESH KUMAR	AP / CIVIL	Member
4.	Mr. S. BARATH	AP / MCA	Member
5.	Mr. E. RAJASEKARAN	AP / EEE	Member
6.	Mrs. V. SUDHA	AP / ECE	Member
7.	Mr. G. SENTHILVEL	AP / MECH	Member
8.	Mr. S. SAM ISRAEL	AP / S&H	Member

IQAC Coordinator is requested to conduct regular meetings of IQAC to ensure Internal Quality Assurance in all spheres of functioning of the Institution.

Copy to:

- Chairman / E.D
- Vice-Principal /AO
- Heads of all the Departments
- Members concerned



Principal

Dr. G. ELANGO, M.E., Ph.D
PRINCIPAL,
KRISHNASAMY COLLEGE OF
ENGINEERING & TECHNOLOGY,
S.KUMARAPURAM, CUDDALORE-607109



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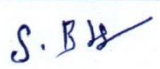
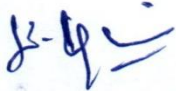

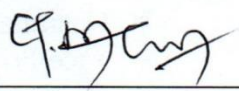

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: KCET/IQAC/2021-2022/02

Date: 30.06.2021

CIRCULAR

All the IQAC members are requested to attend the meeting to be held on 06-07-2021 @ 10.00 am in the Exam cell.

The agenda of the meeting is listed below:

- Academic Activity
- Exam cell Activity
- AU Online Examinations
- General Discussion

Members are requested to attend the meeting and participate in the deliberations.

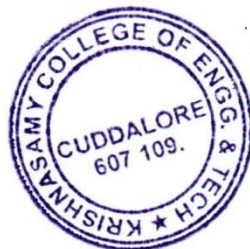

Coordinator / IQAC

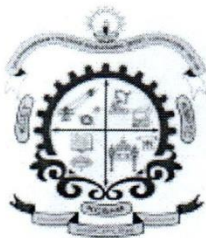

Principal

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: KCET/IQAC/2021-2022/03

Date: 09.07.2021

Minutes of the Meeting

Meeting Circular / Reference : KCET/IQAC/2021-2022/02

Date & Time of the Meeting : 06.07.2021 @ 10.00am

Venue of the Meeting : Exam cell

Proceedings of the Meeting

Mrs. R. Shenbagavalli, Coordinator / IQAC invited all the members to this meeting. The agenda points were discussed in detail and the resolution is taken accordingly.

• Academic Activity:

- It was conveyed to conduct a laboratory audit on a day with all teaching and non-teaching staff members.
- It was informed that to submit continuous improvement report in the academic year 2020-2021 before 31.07.2021.
- It was informed that, Anna University work must be regularly done without any interruption, inspite of valuation duty.
- It was conveyed that as per the AICTE instructions all the department heads were requested to make MOU with suitable industries for their respective department and upload it on or before 30.09.2021.

• Exam cell Activity:

- It was informed that web portal entry for transfer candidates should be made on or before 27.09.2021
- It was conveyed that the web portal entry – II period for the higher classes falls from 14.09.2021 to 07.10.2021.



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• AU Online Examinations:

- It was informed that, all Proctors must be informed about their role and they should be ready for the Anna University Examinations. Attendance of the students must be ensured in each class.
- For starting week of the semester, 2 hours of online class may be conducted. After then 5 subjects can be scheduled with 45 minutes from Monday to Friday.
- It was informed to tell their faculty members to carry out Anna University online exam duties in unbiased manner.

• General Discussion:


- It was informed that on 23.09.2021(Thursday) morning women empowerment wing has arranged a programme "Effective Communication". Hence the IAT exam will be conducted in the afternoon session.
- It was informed to motivate staff and students to participate in sports.

All were advised to follow the Guidelines / SOP by the Government for COVID-19.

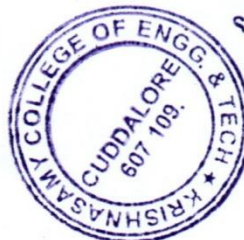

Coordinator / IQAC

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Principal

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: KCET/IQAC/2021-2022/07

Date: 16.09.2021

CIRCULAR

All the IQAC members are requested to attend the meeting to be held on 20-09-2021 @ 10.00 am in the A-Block Seminar Hall.

The agenda of the meeting is listed below:

- Academic Activity
- Career Opportunity
- Industry collaboration – MOU

Members are requested to attend the meeting and participate in the deliberations.


Coordinator / IQAC


Principal

Copy to:

- Chairman / E.D
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: KCET/IQAC/2021-2022/08

Date: 22.09.2021

Minutes of the Meeting

Meeting Circular / Reference : KCET/IQAC/2021-2022/07

Date & Time of the Meeting : 20.09.2021 @ 10.00am

Venue of the Meeting : A-Block Seminar Hall

Proceedings of the Meeting

Mrs. R. Shenbagavalli, Coordinator / IQAC invited all the members to this meeting. The agenda points were discussed in detail and the resolution is taken accordingly.

• Academic Activity:

- Attendance of the students must be ensured in each class.
- Materials to be posted in Google classroom and assignments can also be scheduled through Google classroom.
- As per the Anna University instructions, the reopening dates for U.G & P.G courses are as follows:
 - a. II semester M.E - 03.05.2021
 - b. II semester U.G - 05.04.2021
 - c. II semester M.C.A -17.05.2021
- In order to improve the number of projects and publications, it is decided to have two students per batch from the next academic year (2022 - 23) and each staff to have two batches.

• Career Opportunity :

- GATE 2021 Notifications has been published, and insist the students to register for GATE 2021.
- Discussion regarding GATE coaching class was held. Further, it was conveyed to conduct the classes in online and also in offline mode.
- Students must be encouraged to take internship through INTERNSHALA sponsored by AICTE.
- It was conveyed that Workshop on Interview Communication- Phase I will be held on 23.10.21 by the Career Guidance Cell.
- Training & Placement programme and GATE coaching will be conducted after completion of IAT III.
- It was conveyed that Training and placement programme will be conducted with external resource persons from 06.12.2021 to 10.12.2021 or 13.12.2021 to 17.12.2021.



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

• Industry collaboration – MOU :

- It was told that Eicher Company is giving In-plant training and Internship programme for Mechanical and EEE students.
- The members were informed to ensure to have at least more than two MOUs in all the Departments.

All were advised to follow the Guidelines / SOP by the Government for COVID-19.

R. Elango

Coordinator / IQAC

Copy to:

- Chairman / E.D
- Vice-Principal /AO
- Heads of all the Departments
- Members concerned

Dr. G. Elango
22/9/21

Principal

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: KCET/IQAC/2021-2022/11

Date: 28.12.2021

CIRCULAR

All the IQAC members are requested to attend the meeting to be held on 05-01-2022 @ 10.00 am in the A-Block Seminar Hall.

The agenda of the meeting is listed below:

- Academic Activity
- Placement Activity

Members are requested to attend the meeting and participate in the deliberations.

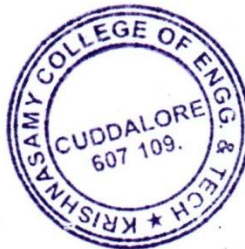

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: KCET/IQAC/2021-2022/12

Date: 07.01.2022

Minutes of the Meeting

Meeting Circular / Reference : KCET/IQAC/2021-2022/11

Date & Time of the Meeting : 05.01.2022 @ 10.00am

Venue of the Meeting : A-Block Seminar Hall

Proceedings of the Meeting

Mrs. R. Shenbagavalli, Coordinator / IQAC invited all the members to this meeting. The agenda points were discussed in detail and the resolution is taken accordingly.

• Academic Activity :

- It was told to inform R&D faculty members to prepare funding proposals. Staff members were informed to send the ICMR funding proposal on or before 04.03.2022.
- Revised college timings from 01.03.2022 are as follows:
 - Teaching staff - 9.00 am to 4.45 pm
 - Class timings - 9.15 am to 4.30 pm
 - Non-teaching staff - 8.45 am to 5.00pm
 - Library staff - 9.00 am to 6 pm
 - Office staff - 8.30 am to 5.30pm (Shift I)
 - Office staff - 9.00 am to 6.00pm (Shift II)
- It was conveyed that staff members should evaluate the answer scripts properly and Hods to give valid comments in the remarks session.

• Placement Activity:

- It was conveyed by the placement cell coordinators that Job opportunities are available for EEE, Mechanical and ECE students in ZF Wabco India Pvt. Ltd., in Mahindra City, Chennai.
- It was informed that three students got placement in MSN Technologies, Chennai.

All were advised to follow the Guidelines / SOP by the Government for COVID-19.

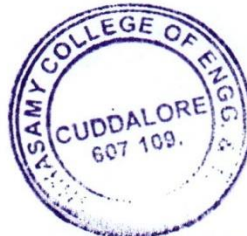

Coordinator / IQAC

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Principal

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: KCET/IQAC/2021-2022/13

Date: 10.03.2022

CIRCULAR

All the IQAC members are requested to attend the meeting to be held on 15-03-2022 @ 10.00 am in the A-Block Seminar Hall.

The agenda of the meeting is listed below:

- Exam cell Activity
- Placement Activity
- General Discussion

Members are requested to attend the meeting and participate in the deliberations.

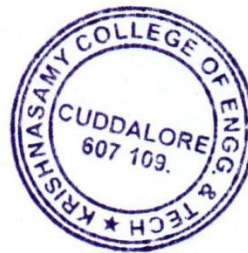
R. Jayaraman
Coordinator / IQAC

Dr. G. Elango
Principal

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DR. G. ELANGO
Principal
Krishnasamy College of Engineering & Technology
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: KCET/IQAC/2021-2022/14

Date: 16.03.2022

Minutes of the Meeting

Meeting Circular / Reference : KCET/IQAC/2021-2022/13

Date & Time of the Meeting : 15.03.2022 @ 10.00am

Venue of the Meeting : A-Block Seminar Hall

Proceedings of the Meeting

Mrs. R. Shenbagavalli, Coordinator / IQAC invited all the members to this meeting. The agenda points were discussed in detail and the resolution is taken accordingly.

• Exam cell Activity:

- The following staff members are represented as Academic Coordinators for the academic year 2022-23.

S.No	Department	Name of the Academic Coordinators
1	CIVIL	Er.A.Rajeswari, AP/ Civil
2	CSE	Er.P.M.Kamatchi, AP/ CSE
3	EEE	Er.J.Jayakumar, AP/ EEE
4	ECE	Er.R.Ravi, AP/ ECE
5	MECH	Er.L.Purushothaman, AP/ Mech

- New timing for the forthcoming academic year 2022-23 has been finalized. Forenoon and afternoon sessions may be of 50 and 45 minutes respectively. The detailed timing schedule is given below:

Period	Timings
I	9:25 am to 10:15 am
II	10:15 am to 11:05 am
Tea break	11:05 am to 11:20 am
III	11:20 am to 12:10 noon
IV	12:10 noon to 1:00 pm
Lunch break	1:00 pm to 1:45pm
V	1:45 pm to 2:30pm
VI	2:30 pm to 3:15pm
Tea break	3:15 pm to 3:30pm
VII	3:30pm to 4:15pm



KRISHNASAMY

College of

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☎ (04142) 285 601 - 604

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✉ info@keet.in

INTERNAL QUALITY ASSURANCE CELL (IQAC)

- It was informed that NPTI programme will be conducted by TNEB on 26.07.2022 between 3pm to 4pm in the mini auditorium. In this connection, faculty members are informed to attend without fail.
- It was informed that students shall convey their grievance to the Readdressal cell on every Wednesday from 3.30p.m. to 4.15p.m. in the A- block ground floor, R&D cell, and utilize the suggestion box that is available in all the blocks.
- **Placement Activity:**
 - TCS – NQT (National Qualifying Test) will be conducted for students belonging to 2022 – 23 batches.
 - It was identified that 103 final students have registered in TCS out of 170 students. In this regard, Hods along with placement in charges were requested to address the students individually in all departments to help them to register in TCS through online.
- **General Discussion:**
 - It was told that based on the request of students Physical Education periods were allotted. But it is found some students are not utilizing properly and sitting in the canteen. Further, students are instructed to utilize the periods effectively otherwise the PT periods will be cancelled in the forthcoming days.


Coordinator / IQAC

Copy to:

- Chairman / E.D
- Vice-Principal /AO
- Heads of all the Departments
- Members concerned


Principal

Dr. G. ELANGO, M.E., Ph.D
PRINCIPAL,
KRISHNASAMY COLLEGE OF
ENGINEERING & TECHNOLOGY,
S.KUMARAPURAM, CUDDALORE-607109





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INTERNAL QUALITY ASSURANCE CELL (IQAC)

S.No.	Name	Designation	Position	Signature
1.	Dr. G. ELANGO	Principal	Chairman	
2.	Mrs. R. SHENBAGAVALLI	AP / CSE	Coordinator	
3.	Mr. C. SURESH KUMAR	AP / CIVIL	Member	
4.	Mr. S. BARATH	AP / MCA	Member	
5.	Mr. E. RAJASEKARAN	AP / EEE	Member	
6.	Mrs. V. SUDHA	AP / ECE	Member	
7.	Mr. G. SENTHILVEL	AP / MECH	Member	
8.	Mr. S. SAM ISRAEL	AP / S&H	Member	