



**KRISHNASAMY COLLEGE OF ENGINEERING & TECHNOLOGY**

**Approved by AICTE & Affiliated to Anna University**

Anand Nagar, Nellikuppam Main Road, Kumarapuram, Cuddalore – 607 109.

Phone no.(04142) 285 601- 604

[www.kcet.in](http://www.kcet.in)

[info@kcet.in](mailto:info@kcet.in)

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Ref: KCET/IQAC/2020-2021/01

Date: 10.08.2020

**OFFICE ORDER**

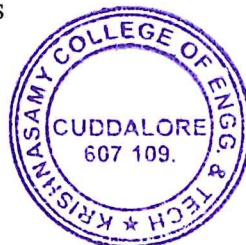
It is hereby informed that Internal Quality Assurance Cell (IQAC) composition has been constituted for the academic year 2020 – 2021 as follows:

S.No.	Name	Designation	Position
1.	Dr. G. ELANGO	Principal	Chairman
2.	Mr. S. BARATH	AP / MCA	Coordinator
3.	Mr. C. SURESH KUMAR	AP / Civil	Member
4.	Mrs. R. SHENBAGAVALLI	AP / CSE	Member
5.	Mr. E. RAJASEKARAN	AP / EEE	Member
6.	Mrs. V. SUDHA	AP / ECE	Member
7.	Mr. G. SENTHILVEL	AP / Mech	Member
8.	Mr. S. SAM ISRAEL	AP / S&H	Member

IQAC Coordinator is requested to conduct regular meetings of IQAC to ensure Internal Quality Assurance in all spheres of functioning of the Institution.

Copy to:

- Chairman / E.D
- Vice-Principal /AO
- Heads of all the Departments
- Members concerned



*10/8/20*  
Principal

**Dr. G. ELANGO, M.E., Ph.D**  
PRINCIPAL,  
KRISHNASAMY COLLEGE OF  
ENGINEERING & TECHNOLOGY,  
S.KUMARAPURAM, CUDDALORE-607109



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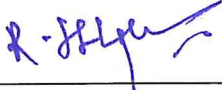


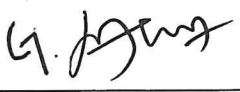

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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### List of IQAC members

S.No.	Name	Designation	Position	Signature
1.	Dr. G. ELANGO	Principal	Chairman	
2.	Mr. S. BARATH	AP / MCA	Coordinator	
3.	Mr. C. SURESH KUMAR	AP / Civil	Member	
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Ref: KCET/IQAC/2020-2021/02

Date: 10.08.2020

**CIRCULAR**

All the IQAC members are requested to attend the meeting to be held on 11-08-2020 @ 10.00 am in the Exam cell.

**The agenda of the meeting is listed below:**

- Online classes
- GATE exam
- Industry collaboration – MOU

Members are requested to attend the meeting and participate in the deliberations.

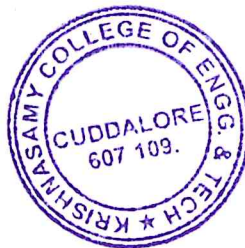
*S. Btk 10.8.2020*  
**Coordinator / IQAC**

*[Signature] 10/8/20*  
**Principal**

**Copy to:**

- Chairman / E.D
- Vice-Principal /AO
- Heads of all the Departments
- Members concerned

**Dr. G. ELANGO, M.E.,Ph.D**  
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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: KCET/IQAC/2020-2021/03

Date:11.08.2020

### Minutes of the Meeting

Meeting Circular / Reference : KCET/IQAC/2020-2021/02

Date & Time of the Meeting : 11.08.2020 @ 10.00am

Venue of the Meeting : Exam cell

### Proceedings of the Meeting

Mr. S. Barath, Coordinator / IQAC invited all the members to this meeting. The agenda points were discussed in detail and the resolution is taken accordingly.

#### • Online classes:

- It was informed that online classes for the odd semester are scheduled from 12.08.2020 onwards.
- Attendance of the students must be ensured in each class.
- HOD and class advisors have to motivate the students if they are absent to any of the online classes.
- Faculty members handling laboratory classes must shoot the video done by the concern faculty member so that they can display the recording during online laboratory classes that commences from September 2020 onwards.
- For starting week of the semester, 2 hours of online class may be conducted. After then 5 subjects can be scheduled with 45 minutes from Monday to Friday.
- Materials to be posted in Google classroom and assignments can also be scheduled through Google classroom.
- For assessment, MCQs can be conducted for internal marks.

All were advised to follow the Guidelines / SOP by the Government for COVID-19.

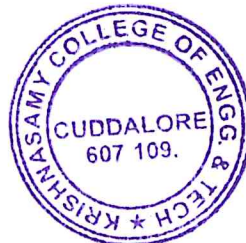
*S. Barath*  
11.8.2020  
Coordinator / IQAC

*G. Elango*  
11/8/20  
Principal

#### Copy to:

- Chairman / E.D
- Vice-Principal /AO
- Heads of all the Departments
- Members concerned

**Dr. G. ELANGO, M.E., Ph.D**  
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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: KCET/IQAC/2020-2021/04

Date: 21.09.2020

#### CIRCULAR

All the IQAC members and Head of the Departments are requested to attend the meeting to be held on 23-09-2020 @ 10.00 am in the A-Block Seminar Hall.

The agenda of the meeting is listed below:

- AU Examination Process

Members are requested to attend the meeting and participate in the deliberations.

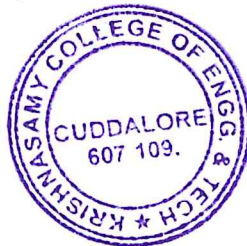
*S. B. S.*  
21-09-2020  
Coordinator / IQAC

*G. Elango*  
21/9/20  
Principal

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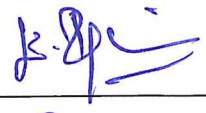

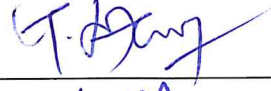

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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: KCET/IQAC/2020-2021/05

Date:23.09.2020

#### Minutes of the Meeting

Meeting Circular / Reference : KCET/IQAC/2020-2021/04

Date & Time of the Meeting : 23-09-2020 @ 10.00am

Venue of the Meeting : A-Block Seminar Hall

#### Proceedings of the Meeting

Mr. S. Barath, Coordinator / IQAC invited all the members to this meeting. The agenda points were discussed in detail and the resolution is taken accordingly.

#### • AU Examination Process

1. Time table for the End semester (April / May 2020) theory exam was informed by the Exam cell coordinator.
2. The exam cell coordinator, Mr. E. Rajasekaran, explained the Anna University guidelines for conducting online classes for all students (August to October 2020) with the special emphasis on assignments, Interaction with the students by giving worksheets, case studies and online quizzes.
3. It was informed that as per Anna University guidelines exam.net app can be used to write text-based questions.
4. For laboratory courses, the following methods can be used.
  - Online evaluation of the experiment.
  - Online quiz in Microsoft or any other platform
  - Simulation-based test.
  - One to one online quiz.
5. It was told 25% syllabus will be of blended learning and 25 % of attendance will be given for this learning activity.
6. The online exam will be 1-hour duration for 40 questions in any 4 Units for VIII semester students.
7. The mock test will be conducted from 19.09.2020 to 20.09.2020.



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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

8. The link for the examination will be sent to student's individual mail ID by Anna University.
9. It was conveyed that students may be given a chance in case of technical error while writing the Anna University exam.
10. Anna University Project viva voce will be held from 22.10.2020 to 23.10.2020.
11. In this regard, a three-member committee will be formed (HOD as external examiner, senior faculty as internal along with concerned supervisor).
12. The soft copy of the filled-in evaluation form should be sent to the University after the completion of project viva voce.

*S. B. S.*  
*23.9.2020*

**Coordinator / IQAC**

**Copy to:**

- Chairman / E.D
- Vice-Principal /AO
- Heads of all the Departments
- Members concerned

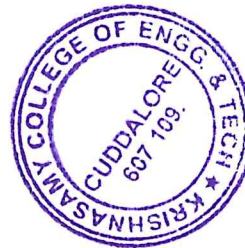
*G. Elango*  
*23/9/20*

**Principal**

**Dr. G. ELANGO, M.E., Ph.D**

**PRINCIPAL,**

**KRISHNASAMY COLLEGE OF  
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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Ref: KCET/IQAC/2020-2021/06

Date: 23.1.2021

**CIRCULAR**

All the IQAC members and Head of the Departments are requested to attend the meeting to be held on 29.01.2021 @ 10.00 am in the A-Block Seminar Hall.

**The agenda of the meeting is listed below:**

- Academic activity
- Placement activity
- General
- Library Utilization

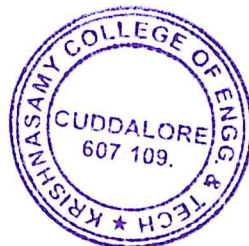
Members are requested to attend the meeting and participate in the deliberations.

*S. By*  
23-01-2021  
**Coordinator / IQAC**

*G. Elango*  
23/1/21  
**Principal**  
**Dr. G. ELANGO, M.E., Ph.D**  
**PRINCIPAL,**  
**KRISHNASAMY COLLEGE OF**  
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THE CHAIRMAN,  
INTERNAL QUALITY ASSURANCE CELL  
KRISHNASAMY COLLEGE OF ENGINEERING & TECHNOLOGY  
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### INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: KCET/IQAC/2020-2021/07

Date:01.02.2021

#### Minutes of the Meeting

Meeting Circular / Reference : KCET/IQAC/2020-2021/06

Date & Time of the Meeting : 29.01.2021 @ 10.00am

Venue of the Meeting : A-Block Seminar Hall

#### Proceedings of the Meeting

Mr. S. Barath, Coordinator / IQAC invited all the members to this meeting. The agenda points were discussed in detail and the resolution is taken accordingly.

#### • Academic activity

- Members were informed that all Proctors must be informed about their role and they should be ready for the Anna University Examinations.
- Informed to prepare senior and first year students for Internship Programme that will be held at Anna university Villupuram campus.
- Informed to submit the lab equipment list in the office for the purpose of Anna University inspection on or before 24.01.2021.
- Funding proposal to Tamil Nadu State Council for Science and Technology (TNSCST) from CSE, Civil and EEE department have been sent so far (CSE - 4, Civil - 5, EEE- 5). Other departments were insisted to prepare and send proposals.
- It was conveyed that final year projects Journal publication preparatory work should be done before 25.03.2021. Further HODs were told to motivate students to do useful projects that will be beneficial in the future.
- Exit feedback must be received from final year students before 31.03.2021.
- It was informed that practical exam will be conducted in Physical mode for both even & odd semester 2021 papers.
- University theory exams will be conducted in Physical or online mode.

#### • Placement activity

- On campus placement drive was conducted on 22.01.2021 in our college premises. TVS Brakes India Pvt. Ltd is the recruiting agency. Around 68 students have participated in the first round. Motivate further students to participate in further interviews.
- Members were requested to motivate students for the GATE coaching that will be held in the following dates 06.02.2021, 07.02.2021, 13.02.2021 & 14.02.2021.



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- Aptitude training titled “100 Short Cuts in Aptitude” will be conducted for around 141 students that include MCA, UG (final year, third year students) Mr. Pragadeshwara Prabhu from Coimbatore will be the resource person to handle the session.
- Tamil Nadu placement programme was conducted by Anna University. From our college, 17 students have attended Infosys online exams out of 23 students.
- Placement coordinators were asked to make arrangement for “Injection moulding placement drive” with the support of KCET Alumnus.
- **General**
  - It was told that Yoga classes were proposed for girl students and lady faculty members in the 1<sup>st</sup> week of March.
  - It was conveyed that students should be in proper dress code and ensure wearing of mask inside the class hours and during project periods.
  - It was informed that students and staff should not use mobile phones during college hours particularly inside the classroom.
- **Library Utilization**
  - Further, it was conveyed that PG students can be motivated and should take any one of the courses in SWYAM, MOOC or NPTEL.
  - Members were informed to motivate the students to view the previous year project reports that are kept in the central library for their project work related titles.

*S. By*  
*1.02.2021*  
Coordinator / IQAC

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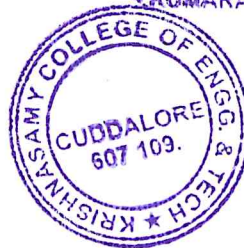
*G. Elango*  
*1/2/21*

Principal

Dr. G. ELANGO, M.E., Ph.D.

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Ref: KCET/IQAC/2019-2020/08

Date: 05.03.2020

**CIRCULAR**

All the IQAC members and Head of the Departments are requested to attend the meeting to be held on 11-03-2020 @ 10.00 am in the A-Block Seminar Hall.

**The agenda of the meeting is listed below:**

- Review of Previous meeting
- Placement activity
- AU Inspection

Members are requested to attend the meeting and participate in the deliberations.

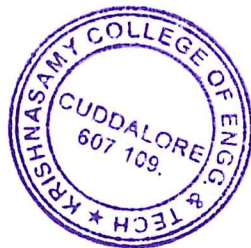
*Siby*  
5.3.2020  
**Coordinator / IQAC**

*G. Elango*  
5/3/20  
**Principal**

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- Chairman / E.D
- Vice-Principal /AO
- Heads of all the Departments
- Members concerned

**Dr. G. ELANGO, M.E., Ph.D**  
PRINCIPAL,  
KRISHNASAMY COLLEGE OF  
ENGINEERING & TECHNOLOGY,  
S.KUMARAPURAM, CUDDALORE-607109





# KRISHNASAMY COLLEGE OF ENGINEERING & TECHNOLOGY

Approved by AICTE & Affiliated to Anna University









Anand Nagar, Nellikuppam Main Road, Kumarapuram, Cuddalore – 607 109.

Phone no.(04142) 285 601- 604

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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

S.No.	Name	Designation	Position	Signature
1.	Dr. G. ELANGO	Principal	Chairman	
2.	Mr. S. BARATH	AP / MCA	Coordinator	
3.	Mrs. R. SHENBAGAVALLI	AP / CSE	Member	
4.	Mr. C. SURESH KUMAR	AP / Civil	Member	
5.	Ms. C. REIKHA	AP / CSE	Member	
6.	Mr. E. RAJASEKARAN	AP / EEE	Member	
7.	Mrs. V. SUDHA	AP / ECE	Member	
8.	Mr. G. SENTHILVEL	AP / Mech	Member	





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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: KCET/IQAC/2019-2020/09

Date:12.03.2020

### Minutes of the Meeting

Meeting Circular / Reference : KCET/IQAC/2019-2020/08

Date & Time of the Meeting : 11-03-2020 @ 10.00am

Venue of the Meeting : A-Block Seminar Hall

### Proceedings of the Meeting

Mr. S. Barath, Coordinator / IQAC invited all the members to this meeting. The agenda points were discussed in detail and the resolution is taken accordingly.

#### • Review of Previous meeting

- **Assessment Methodology:** Assessment - 1 test in each unit with 60 marks in 90 minutes duration.
- **Project work and Practical work**  
Project guiding staff to publish their project works in reputed journals.  
Additional exercises along with the existing experiments in practical courses if time permits.
- **Career opportunity:** Utilization of 5 minutes apart from class delivery to give information other than the subject which is useful for their career opportunity.

#### • Placement activity

- AIRTEL has given willingness to recruit students from EEE, ECE, CSE and MCA respectively and EUREKA FORBES to recruit for EEE, ECE and CSE students.
- Planned to arrange aptitude training programme to all the third year students by external resource person from next year onwards.

#### • AU Inspection

- AU inspection will be held on 3rd week of March and all were instructed to keep all the registers / documents ready.

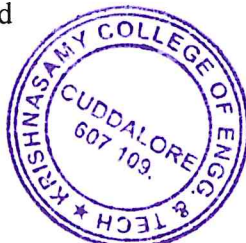
S. By  
12.3.2020  
Coordinator / IQAC

Dr. G. Elango  
12/3/20  
Principal

#### Copy to:

- Chairman / E.D
- Vice-Principal /AO
- Heads of all the Departments
- Members concerned

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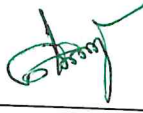






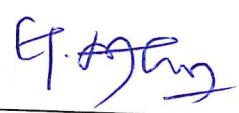
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